

CUCHARAS SANITATION AND WATER DISTRICT
16925 STATE HIGHWAY 12
CUCHARA, COLORADO 81055
Regular Meeting Minutes of the Board of Directors
May 14th, 2021

1. CALL TO ORDER:

Jim Berg opened the meeting at 9:00 am.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by David George

3. ROLL CALL:

JAMES BERG: Present

JAMES ALT: Present

RONALD BARBEE: Present

LARRY DASENBROCK: Present

DAVID GEORGE: Present

Staff present: Shannon Shrout, Leslie Cordova, Kristan Lowe

Visitors present: None

4. APPROVAL OF AGENDA:

James Berg asked if there were any additions or changes to today's Agenda. Jim Alt requested a change be made to Section 9, Reports of Officers. The wording on the last bullet item should reflect 'Reports of Officers – ColoTrust Investment Option'. Jim Berg requested Section 5, 'Election of Board of Directors Officers' be moved to the last bullet item under Section 11, New Business.

Jim Alt made a motion to approve the May 14th, 2021 Agenda as amended. David George seconded the motion. All in favor. Motion carried.

5. MINUTES CORRECTION AND APPROVAL: April 9th, 2021 Regular Meeting Minutes:

Board members reviewed the April 9th, 2021 regular meeting minutes prior to today's meeting. Jim Berg asked if there were any corrections needed. There was a minor change requested on Section 9, B. The wording needs to clarify that Rheanne is in training and will work 1-3 days per week as needed. Board members suggested that detailed Operations and Administrative reports be referenced within meeting minutes. These reports will be posted as an attachment along with the regular board meeting minutes each month. Leslie Cordova and Kristan Lowe will ensure these documents are posted with the minutes to the CSWD website.

Jim Alt made a motion to approve the April 9th, 2021 Regular Meeting Minutes as amended. David George seconded the motion. All in favor. Motion carried.

6. TREASURER'S REPORT:

- Jim Alt shared the financial documents for April 2021 with the board, reviewed financial reports and gave the board a chance to ask questions. Discussion took place regarding the district's financial status, He stated that the expenses were well under budget and that the district is in good standing. Jim Alt mentioned payroll was higher due to 3 pay days falling within May. He also explained an extra cost for a new Master Meter reading system. Jim Alt also explained the San Isabel Electric bill was behind and recommended looking into paying electronically in the future to prevent any lag.

Ron Barbee a motion to approve the April 2021 Treasurer's Report as presented. Larry Dasenbrock seconded the motion. All in favor. Motion carried.

- **Discuss and Approve Amended Jan – Dec 2020 Treasurer's Report:**

Leslie Cordova and Jim Alt explained the 2020 treasurer's reports have been modified due to accounting changes on office supplies, professional services and maintenance supplies. The items within the report have been moved to different accounts but the bottom line net numbers recorded were not affected.

Larry Dasenbrock made a motion to approve the amended 2020 Treasurer's Reports as presented. David George seconded the motion. All in favor. Motion carried.

7. PUBLIC FORUM: None

8. REPORTS OF OFFICERS, COMMITTEES AND PROFESSIONAL CONSULTANTS and STAFF:

- a. **Operations Status Report: Reported by Shannon Shrout, See attached.**
- b. **Administrator Report: Reported by Leslie Cordova, See attached.**
- c. **Water Stewardship Committee Report:**

CORA Policy was reviewed by the board prior to this meeting. The Policy, the Resolution and the Request of Records Form will be available on the Cuchara.org website once approved by the board.

David George made a motion to approve and accept the corrected version of the CSWD Open Records Request Act Policy, Ron Barbee seconded the motion. All in favor. Motion carried.

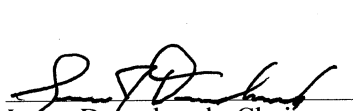
11. Election of Board of Directors Officers:

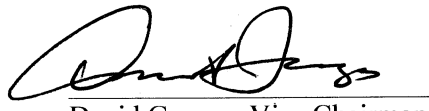
Jim Berg explained to the board that it is necessary for him to transition into a different position on the board and that the Chairman position has become available. He asked all present board members if there was any interest or recommendations for this position. David George recommended and nominated Larry Dasenbrock to fill the position as board Chairman. Larry expressed interest in the new roll. Jim Alt will remain Treasurer, Ron Barbee will remain Secretary, and David George will remain Vice-Chair Jim Alt recommended a work session be scheduled to discuss board members rolls and responsibilities. Jim Berg offered his help with the transition and the board gave recognition to Jim Berg for all of his efforts he contributed to improve the district.


David George made a motion to accept the nomination for Larry Dasenbrock for the Chairman position. Ron Barbee seconded the motion. Roll call vote: Jim Alt, Jim Berg, David George, Ron Barbee and Larry Dasenbrock. All in favor. Motion carried.

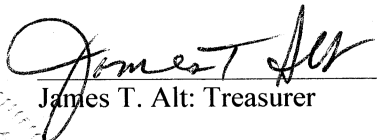
12. ADJOURNMENT:

Larry Dasenbrock made a motion for an adjournment of today's meeting. David George seconded the motion. All in favor. Motion carried. The meeting was adjourned at 12:55 pm.


Larry Dasenbrock: Chairman


David George: Vice Chairman


Ronald Barbee: Secretary


James T. Alt: Treasurer

Jim Berg: Director